



Information to parents/carers

5th February 2024

Building work to install a new air source pump heating system will commence on Tuesday 6th February 2024. This work will require us to implement the following actions to ensure that everyone is safe and that the work's schedule is stuck to. The building work is due to be completed by the middle of August 2024. During this period, the classrooms will be closed off in phases with the hall being utilised as a teaching space.

The work has been scheduled to have the minimum impact on teaching and learning whilst also ensuring the safety of everybody involved.

Starting Tuesday 6th February 2024, the following actions will be implemented:

- There will be **no access to the car** park for parents/carers at any point in the day (please park on Snowdon Road, Windsor Close or Swinderby Road—being mindful of residents and the road markings).
- A one-way system will be implemented to move around the building at the start and end of the day.
 - ***Start of day*** - All children will access the school via the gate near Elm Class and make their way around to their classrooms. ***Please drop your children off near the gate and avoid coming onto the playgrounds; this is to ensure that safeguarding procedures are adhered to.***
 - ***End of the day*** - parents/carers will enter and exit the premises via the gate near Elm Classroom. **Please be prompt when leaving the site to avoid any bottle necking at the gate.**

Whilst we will limit the times for contractors accessing the site, please be extra vigilant when accessing the school premises and moving around the car park areas during this period.